



# POLK COUNTY COMMISSIONERS COURT

July 8, 2025  
10:00 AM  
# 2025 - 028

Polk County Regional Health Building  
Suite A  
Livingston, Texas

---

## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

---

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

#### **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. EMPLOYEE HEALTH FAIR & OPEN ENROLLMENT - TUESDAY, AUGUST 5
2. PROCLAMATION DECLARING JULY 7th – 11th, 2025 AS YOUTH RODEO WEEK IN POLK COUNTY.
3. RECEIVE REPORT FROM EMPLOYEE SERVICE AWARDS COMMITTEE.
4. RECEIVE REPORT FROM CENTRALIZED DISPATCH COMMITTEE.
5. BUDGET WORKSHOP SCHEDULED FOR THURSDAY, JULY 17, 2025.

#### **NEW BUSINESS - CONSENT AGENDA**

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

6. APPROVE MINUTES OF PREVIOUS MEETINGS: June 24, 2025 and July 1, 2025 (Regular/Special Sessions)
7. APPROVE SCHEDULES OF BILLS.
8. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.
9. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
10. APPROVE PERMITS REQUEST FOR PETTY CASH IN THE AMOUNT OF \$75.
11. APPROVE UPDATE TO MASTER STREET ADDRESSING GUIDE.
12. APPROVE RE-APPOINTMENT OF RACHEL DRAKE TO BURKE BOARD OF TRUSTEES FOR TWO-YEAR TERM BEGINNING SEPTEMBER 1, 2025.
13. RE-APPOINT BRANDON PRESCOTT AS MINORITY REPRESENTATIVE FOR DEEP EAST TEXAS COUNCIL OF GOVERNMENT (DETCOG).
14. APPROVE INTERLOCAL AGREEMENT AND RESOLUTION WITH HIGGINBOTHAM PUBLIC SECTOR GOVERNMENTAL BENEFITS COOPERATIVE.
15. APPROVE RENEWAL OF AGREEMENT WITH SERENITY HOUSE COUNSELING, PLLC, FOR INMATE MENTAL HEALTH SERVICES.

**NEW BUSINESS - REGULAR AGENDA**

16. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. UPDATE TO PERSONNEL MANAGEMENT SYSTEM BOOK I.
  - C. APPOINT A COMMITTEE TO INTERVIEW AND SELECT AN APPLICANT TO FILL THE PUBLIC RECORDS OFFICER POSITION.
17. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
18. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO ROAD CLOSURE REQUEST FROM TEXAS DEPARTMENT OF TRANSPORTATION FOR BRIDGE REPLACEMENT ON FM 2610 AT MENARD CREEK.
19. CONSIDER APPROVAL TO AUTHORIZE GOODWIN, LASITER AND STRONG (GLS) TO ADVERTISE FOR ROAD IMPROVEMENT CONSTRUCTION BIDS ON THE

GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING  
& URBAN DEVELOPMENT MITIGATION PROJECTS, AS FOLLOWS:

- A. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E536
  - B. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E537.
20. DISCUSS AND CONSIDER APPROVAL OF REVISED WASTE HAULER PERMIT APPLICATION.
  21. DISCUSS AND CONSIDER ADOPTION OF UPDATED ORDER PROHIBITING THE KEEPING OF DANGEROUS WILD ANIMALS, PURSUANT TO CHAPTER 240, LOCAL GOVERNMENT CODE.
  22. CONSIDER AND TAKE ANY/ALL NECESSARY ACTION REGARDING THE 2025 HELP AMERICA VOTE ACT (HAVA) ELECTION SECURITY GRANT RESOLUTION, TERMS AND CONDITIONS, AND MATCHING FUND COMMITMENT.
  23. CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO INSTALLATION OF MOBILE RADIOS.
  24. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING BID 2025-22 FOR CONCRETE WORK AT THE MUSEUM.
  25. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING REQUESTS FOR PROPOSALS (RFP) #2025-20.1 FOR VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SYSTEM.
  26. DISCUSS PROPOSED SALARIES, EXPENSES, AND ALLOWANCES OF ELECTED OFFICIALS FOR FY2026.

**ADJOURN**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, July 3, 2025, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: July 3, 2025 at 12:05 PM**

By: Sydney Murphy, County Judge

